THE SCHOOL IMPROVEMENT SHARED PLANNING PROCESS IN STAGES

PREPARE THE WAY

- MEET WITH THE DECISION MAKERS
- CREATE PLANNING COMMITTEE
- FORM SUB COMMITTEES
- ASSESS THE TEAM FOR HIGH INVOLVEMENT
- INFORM ALONG THE WAY!
- TRAIN THE TEAM
- IDENTIFY ALL ROLES
- IDENTIFY DATA YOU NEED

ENACT THE PROCESS INFORM ALONG THE WAY!!!

- CLARIFY ROLES
- OBTAIN DATA OR PERFORM ACTION RESEARCH
- PINPOINT ACTION RESEARCH NEEDS
- CONDUCT ACTION RESEARCH STUDIES AS NECESSARY
- REPORT RESULTS TO SCHOOL / DISTRICT BASED PLANNING TEAMS
- USE ROOT CAUSE ANALYSES
- GENERATE GOALS AND STRATEGIES TO SOLVE ROOT CAUSES
- DEVELOP OPERATIONAL AND STRATEGIC ACTION PLANS

PULSE TAKE

- ESTABLISH CLEAR TIMETABLES

  if it's January it must be ..."
- COORDINATE RESOURCES WITH PLANS AND MONITOR
- MAKE SPECIFIC PEOPLE RESPONSIBLE AND ACCOUNTABLE
- ON COMPLETION OF TASK, MATCH WITH GOALS, ALIGN WITH VISION!
- ESTABLISH CLEAR FOLLOW UP SCHEDULES ADJUSTMENTS, AND ACCOUNTABILITY SYSTEMS